



SELF STUDY REPORT

FOR

4th CYCLE OF ACCREDITATION

A. R. G. COLLEGE OF ARTS AND COMMERCE

**BEHIND BAPUJI DENTAL COLLEGE, P.J. EXTENSION, DAVANGERE
577004**

www.beaargcdvg.org

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

June 2023

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Response:

Bapuji Educational Association (BEA) was established in July, 1958 and registered under the Registration of Societies Act, 1904. The Registered office of the Association is situated in Davangere. The present A. R. G. college of Arts and Commerce was **bifurcated** from DRM Science college in the year **1973** with a specific purpose to provide extensive study opportunities in the field of arts, commerce and management to the aspiring students of local Davangere and the neighboring districts students in order to meet the socio economic, socio political, socio cultural and commercial needs of the society. ARG College was started as an independent college of BEA with a munificent donation by **Sri Ajjampurada Rangappa Govindaswamy** whose name is perpetuated by naming it as **A.R.G. College of Arts and Commerce**. This is an aided college affiliated to Davangere University and recognized by UGC under 2f and 12B. From the year of establishment, the college has been offering courses in humanities, commerce and management which are the basic needs of the society & the areas. A new block named as **“Commerce & Management Block”** was constructed by the management in 2000. The Post Graduate programme has been opened in our institution in the year 2013 and grabbed 4 ranks till the date.

The college is not only imparting value based education but also has been functioning as a socio-cultural center for the all-round development of the personality of learners.

The institution had undergone voluntarily for assessment and accreditation by NAAC for the first cycle in August **2004 and secured ‘B’ Grade**. Subsequently got **‘B’ grade** in second cycle **with 2.55 CGPA** in September 2010 and **‘B+’** grade in third cycle with 2.63 CGPA in March 2017.

The management has extended its material support like construction of seminar hall, renovation of the canteen, cycle stand and Cash incentive prize for rank holders are being given.

What best could be done to accomplish the vision and mission objectives of the college and for the satisfaction of the stakeholders, the institution has done its best within its limitations and capacities.

Vision

Response:

“WORK IS WORSHIP”

This oft-quoted saying depicted in the *logo* is taken from one of the *vachanas* of *Basavanna*; a social reformer of the 12th century, in Karnataka. It emphasises the fact that the abode of god or the emancipation in life can be attained by doing the assigned work sincerely and honestly. By continuous effort one can attain one’s own goal in any field. Thereby total satisfaction or contentment can be attained.

Higher education is one such field where continuous effort and concentration are required. The logo of the college symbolizes the continuous effort that is required in the socio-cultural and commercial field. The upper part of the logo represents *art and architecture* which requires concentration, dedication and perfection in work. The lower part of the logo represents *industry, commerce and trade* that require hectic activities, skills and knowledge. So, higher education intends to serve for the development of the community through art, architecture, knowledge and skills. Hence, the logo of the college obviously intends to meet the educational needs of the region and community as a whole

Mission

Response:

“Better education for better citizens of tomorrow”

Objectives:

- To tap the local manpower potential with a view to imparting them necessary education and guidance in the field of humanities, commerce and management.
- To mould the future generation through the need based education along with prospective outlook.
- To prepare the students to face the local, national and global challenge in all walks of life.
- To prepare the students to stand on their own to lead an independent and dignified life in the society.
- To inculcate human values, patriotic outlook, zeal for social service, commitment in their profession and life for a better tomorrow and for a better society.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

Strengths:- Strengths are

- Well experienced, permanent, qualified, competent and dedicated faculty members.
- Good infrastructure facilities with spacious class room, separate rest room for ladies, Cafeteria and seminar hall.
- Good library with good number of books, e books, e journals etc.
- Taught centered and empathetic teaching
- NSS, NCC, Youth Red Cross units established to conduct outreach programmes and extension activities.
- Programme like Red Ribbon Club, HIV AIDS awareness programs, Blood Donation Camps, Voters' awareness programmes etc.
- Willingness of the faculty to take any administrative work.
- Active participation of faculty in faculty development programs like refresher/ orientation courses, seminars, conferences and workshops.
- The staff members possess resourcefulness and expertise in various fields of knowledge actively engaging themselves in all activities.
- Well established student support system such as mentorship, counseling, women cell, placement and career guidance, Grievance redressal cell, anti-ragging, RTI cell etc.

- Platform created for peer interaction through inter collegiate cultural and sports events.

Institutional Weakness

Weakness:- Weaknesses are

- Majority of the students hailing from low economic, social and educational status mostly first generation learners.
- Low enrollment ratio due to establishment of Government College nearby.
- Admission of least scored students with poor knowledge and interacting ability
- Students with very weak English language skills.
- Faculty shortage in some departments due to retirement of senior teachers.
- Dependence on guest lecturers to meet the existing workload in different departments.
- Inadequacy of permanent support staff for maintenance.

Institutional Opportunity

Opportunities:- Opportunities are

- Staff members are given ample opportunities to participate in seminars/ workshops/ conferences/ refresher courses/ orientation courses.
- To carry on major and minor research projects.
- To design modules for teaching add-on-courses and certificate courses useful for students career.
- Make use of books, journals and internet facilities available in library for carrying on research work by the staff and the students.
- To sensitise students in entrepreneurship and prepare them for competitive examinations.
- Organising various national and international seminars, conferences and workshops
- Organizing industrial visits/ field works/project works.

Conduct skill and value based certificate courses.

Institutional Challenge

Challenges:- Challenges/Threats are

- Adaptation of method of teaching first generation learners without English language skill.
- Progression of low average students admitted is a challenging task.
- Increasing the enrolment ratio competing with government college nearby and reduce dropout ratio.
- Engaging extra and special classes beyond regular classes is difficult as majority of the students come from nearby rural areas.
- No proper guidance from parents of first generation learners.
- Increase the pass percentage and students progression rate.
- Establish good industrial relation and enhance job opportunities to students.

- Emphasis on co-curricular and extracurricular activities in the semester mode of a challenging task.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Response:

Our college is affiliated to Davangere University, Davangere. The institution follows the curriculum and academic Calendar of events stipulated by the university. This curriculum is structured in a democratic way. During the last five years, few of our faculties are part of curriculum design, setting of Question Papers, BOS and BOE members. In the beginning of the academic year Principal conducts meeting with all the heads of the departments and discuss on the workload allotment to be made and preparation of college time table. After approving the time table from the Principal, The concerned faculty members prepare the lesson plan for the whole semester. Based on the syllabus, teachers regularly conduct the effective classes as per the Curriculum designed and plan prepared by them. Every teacher prepares the work diary and get it verified and approved by the principal once in a month. Adhering to the calendar of events, continuous internal evaluation is done based on the guidelines issued by the university and approved in the Board of Studies. Special classes are engaged by the teachers if essential for the completion of syllabus. Teachers are reinforced the curriculum through innovative methods such as student seminars, ICT enabled teaching, field visits, industry visits, special lectures, study tours and project works etc. Teachers are allowed to participate in Faculty Development Programmes, seminars, workshops, conferences etc regularly to retain the academic excellence over the years. The college library provides the facility to access books, journals and other e-resources through INFLIBNET and it offers the students and faculties a new window to the world of learning. The institution runs 3 UG Programmes and 1 PG programme. The college has conducted three certificate courses during last five years. Students are given sufficient flexibility in selection of discipline specific core subjects and open elective under NEP scheme. Feedback are collected from students, faculty members and stake holders to ensure the syllabus prescribed is in par with the need of the day.

Teaching-learning and Evaluation

Response:

The institution adheres to the academic calendar of events designed by the university and also prepares an institutional academic calendar for every semester. All the faculty members strictly follow the calendar of events. True to the professed vision and mission statements, meticulous forms of blended learning, student-centric through seminars, group discussions, projects, educational tours, smart classrooms, e-learning, industrial visits, innovative teaching learning techniques, experiential learning, online classes during Covid Pandemic and feedback mechanism are adopted. Adhering to norms of affiliated University and department of collegiate education, students from different socioeconomic, sports, cultural and educational background are admitted. Learning is made more student- centric. Teachers are regularly interacting with the students through mentoring system regarding their progress and participation in the curricular and extracurricular activities, following diversity and extensiveness. Students newly admitted are made more comfort through orientation programme. Class tests, internal tests are conducted and assignments are given. Based on the marks acquired in Internal Assessment examinations and through interactions, slow and advanced learners are identified. Remedial classes and peer teaching are arranged for slow learners. Advanced learners encouraged to join add-on courses after the

college working hours to extend their knowledge beyond syllabus. Students take participation in social extension activities by enrolling themselves for NSS/NCC. All the departments conduct special guest lectures in the interest of the students. The library is fully automated and kept opened from 9am to 6 pm during working days. There is a reference section where the students could refer to the books. The institution subscribes for journals, magazines and daily newspapers through which the students can update their knowledge on current affairs. The institution has subscribed for N-List for e resource, made available in the library, to enrich the knowledge of the students. Bio-metric system, installed in the college, has a positive impact on employee discipline. Number of full time faculty are 8, out of which 3 are Ph.D Degree holders. The teaching learning ambiance has resulted in good academic performance.

Research, Innovations and Extension

Response:

Our institution has sustained a culture of innovation in its academic, research and extension activities. The institution organized workshops and invited lectures regularly for creation of knowledge and development of skills of its staff and students. Our teachers have published many research papers in the UGC notified journals and chapters in Books, with ISBN were published. One of our teacher has published five books with ISBN numbers based on NEP syllabus.

The teachers and students participate and present papers in Conferences/ Seminars. The college has organized Workshops and webinars in the last five years on the emerging issues.

To develop entrepreneurial skills the college has organized Food and Fun Fest wherein the students prepare the food and market them.

To develop the skill in presentation of topics, the institution has organized a special programme called "Speaking Tree" considered as a best practice. The students are invited to discuss the topic of their choice during the break.

Regular sports coaching are provided to the students. Our students participated in University, national and international level sports and won the prizes. Students by name Umesha has won gold medal in International Wrestling competition held at Thailand.

Students are encouraged to participate in various extension activities which help the students for their holistic development. Extension activities conducted by NSS, NCC and Youth red cross develops sense of communal responsibility and also effectively sensitize young women and men of our college towards important social issues. One of our NCC Cadet participated in RD Parade at Delhi. Students of our institution actively participate in social awareness jathas such as voter's awareness, anti durgs etc. The institution organizes blood donation camp every year in which 35 units are drawn on an average. During covid, vaccination camp was organized in our college. The NSS and Youth Red cross unit of our college arranged AIDS awareness programme and collected Flood relief fund from the students, teachers and public which was remitted to Government of Karnataka.

Right from the inception, the management has encouraged staff and students to carry out such programmes.

Infrastructure and Learning Resources

Response:

Our institution is endowed with all necessary infrastructural facilities which are essential for learning. The institution has 3 acres of land in which two blocks are been constructed with two floors. In order to create academic culture in the institution, a well eco friendly green campus has been maintained to put an ever lasting impact on the teachers and learners.

Twenty two class rooms in total which are spacious and ventilated influence the teaching learning process, out of which three are ICT enabled class rooms. In addition, Three staff rooms are been established. Computer lab with Internet facility, Placement cell, IQAC cell, Student grievances cell, and eco-friendly campus is created for teaching and learning.

In line with these, co curricular facilities like separate office rooms for NCC and NSS units have been provided with all facilities for effective functioning. To create an environment of cultural competition among the students for diverse academic development, the management has provided a separate, well equipped Seminar Hall with a seating capacity of 300 audiences with inbuilt area of 3000sqmts (approximately) in the name the honorary secretary of the management Dr. Shammanur Shivashakarappa.

Keeping in view the concept of **A sound mind in a sound body**, a separate sports room has been provided for indoor games to encourage the students to participate in various sports activities. The room has a specification of 600 sqmts. In addition to this, attached to the main building inside the campus a separate playground for outdoor activities has been provided.

As a supporting system to the main stream of learning a separate reading room, reference section in the library have been provided. Vast number of books, updated journals and E source are been provided in the interest of the teachers and students.

Other facilities like Ladies waiting room, Canteen, parking area, safety drinking water, UPS for alternative supply of electricity, CCTV surveillance, health centre, two bore wells with sufficient water pulling capacity and two municipal water connections are available to fulfill the water requirements of the college and compost pit for disposal of waste are made available in the campus.

Student Support and Progression

Response:

Our College strives to reflect its vision and mission through a variety of programmes carried out under Student Support and Progression. The scholarships and fee concessions are being provided on time. SC/ST, OBC and economically weaker section students get financial support in form of scholarship under Government schemes. During the last five years about 868 students received scholarship under government schemes. Besides, the management has given cash award of Rs. 10,000 each for two rank holders in M.Com. Our college is dedicated to provide training to bring out the inherent talents of students on personality such as soft skills, leadership skills, communication skills and social service etc. To support students, various associations like placement cell, alumni association, grievances cell, SC/ST cell women anti sexual Harassment and anti ragging cell are

functioning in the college. Grievance Redressal Cell provides ample opportunities for students to submit their grievances to the Principal directly and resolve the same within a stipulated time. Overall pass percentage of our college in the last academic year is 82%. Nearly 20-25% of the output students are pursuing higher education and are placed in different sectors. The students of our college has participated in inter-college, zonal, inter-zonal, inter-University and international level sports events. One by name Umesh has won gold medal in International wrestling competition held at Thailand and few have been placed at 1st place in Kho-Kho. The college provided dress code and allowances for the students participating in such events. Regular health check-up, Blood donation camp and health awareness programs are organized by the college. A few value based programmes are organised in collaboration with Akhila Sarana Sathitya parishat, Davangere. Various cultural and sports competition are organised in the institution Our Alumni Association takes active participation in organised programmes in the college in the interest of the students by sponsoring for the programme. One of the alumni has generously donated a projector. The IQAC of the College gets feedback from the final year students on faculty, courses and campus experience. The outgoing students get registered for alumni association by making payment of a nominal fee.

Governance, Leadership and Management

Response:

The college has a very successful perspective plan that goes on par with the vision and mission statements of the college and is in tune with the higher education policies of the nation. Institutional governance and leadership are awfully precise and are designed in view of achieving academic excellence with holistic development. The institution follows decentralized and participative mode of decision making, where the effectual implementation of the teaching-learning and the student support programmes are carried out under the strong support and guidance of College Governing Council and Board of Management, Bapuji Educational Association.

The Bapuji Educational Association constitutes the top management of the college, comprising of Chairman, Principal and the office bearers of BEA as members. The day to day administrative decisions are handled by the Principal in consultation and participation of the academic and administrative department heads. The curriculum and teaching decisions are taken by the head of the departments in consultation with the principal. The inclusive and participatory approach promotes an environment of solidarity and mutual respect which ensure smooth functioning and growth of the institution. The college is a grant in Aid College, service conditions are governed by KCSR rules and the management. The management adopts effective welfare measures for the faculties.

The college has various statutory and non-statutory committees such as Grievance Redressal Committee, Anti-Ragging Committee, SC/ST Cell, Women anti sexual harassment and anti ragging cell, Internal Compliant committee etc. The institution has multiple tier performance evaluation system including teacher performance record, evaluation by management by collect confidential reports every year and staff evaluation by HoDs and Principal. Staff members are deputed to FDP, orientation and refresher courses as and when needed.

The institution has functional IQAC which initiates many innovative practices and reviews the teaching, learning and evaluation process at periodic intervals. IQAC, made significant contributions in the post accreditation period including the Participation in Swachha

bharat programme, Result Analysis, conduct of certificate courses, MoUs with institutions and initiated Green

Audit Practice since 2016-17etc. The institution organized webinars during lock down period and has also conducted one workshop on framing of syllabus under NEP.

Institutional Values and Best Practices

Response:

The institution has maintained an eco-friendly campus. The institutional values and best practices of the college are well aligned to the national policies and priorities. The college has institutionalized its community engagement programmes, environment and cleanliness initiatives through the establishment of NSS unit which plans and implement programmes on such themes. The campus is surrounded by trees, thus protecting the environment. The institution keeps social transformation and social justice well above the individual prosperity. Its community engagement programme like cleaning the public parks, creating awareness among the public on voting and health are carried on by our college NSS, NCC and youth red cross units. As staff rooms are well ventilated, the departments conserves energy through the minimal use of electricity. Students too are educated in campus to conserve energy. A Compost pit is maintained in the college where leaf litters are dumped and later used as manure for the purpose of gardening. The rain water percolates in the soil enhancing the water level. Steps are taken to save energy through use of LED bulbs. The campus is under 24×7 CCTV surveillance. Efforts were made for 'Carbon Neutrality' through Tree Plantation, practicing use of one-side blank pages for printing. Best Practices by NSS, NCC and YRC units involving students in Field visits, Social Works. The spirit of national integrity is instilled by organizing national festivals, celebration of culture and heritage, socially relevant events and birthdays of illustrious Indians.

The best practices adopted by the college are

1. Morning Prayer
2. Blood Donation

Every working day the teaching and non teaching faculty members along with the students assemble for prayer. Students or any of the staff members will give speech on current affairs or newspaper headlines. In special occasions, teachers give motivational speech to the students. Students too are allowed to speak on the occasion.

To create awareness on social responsibility, our college every year organises blood donation camps in which the students participate actively and donate blood to save lives voluntarily.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	A. R. G. COLLEGE OF ARTS AND COMMERCE
Address	Behind Bapuji Dental College, P.J. Extension, Davangere
City	Davangere
State	Karnataka
Pin	577004
Website	www.beargcdvg.org

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	G B Boraiah	08192-221210		-	
IQAC / CIQA coordinator	Anitha Kumari J	08192-220955	9886273659	-	anitha2ss@yahoo.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	

State	University name	Document
Karnataka	Davangere University	View Document

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC	01-07-1973	View Document
12B of UGC	01-07-1973	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Behind Bapuji Dental College, P.J. Extension, Davangere	Urban	3	4096.06

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Department Of History	36	PUC	English	180	27
UG	BA,Department Of Political Science	36	PUC	English	90	24
UG	BA,Department Of Economics	36	PUC	English	180	24
UG	BA,Department Of Sociology	36	PUC	English	90	27
UG	BCom,Department Of Commerce	36	PUC	English	270	33
PG	MCom,Department Of Post Graduate Studies In Commerce	24	B.Com	English	30	22

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				29			
Recruited	0	0	0	0	0	0	0	0	5	2	0	7
Yet to Recruit	0				0				22			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				1			
Recruited	0	0	0	0	0	0	0	0	0	1	0	1
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				23
Recruited	4	0	0	4
Yet to Recruit				19
Sanctioned by the Management/Society or Other Authorized Bodies				13
Recruited	7	6	0	13
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	2	0	0	1	0	0	3
M.Phil.	0	0	0	0	0	0	0	1	0	1
PG	0	0	0	0	0	0	2	1	0	3
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	1	0	1
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	9	4	0		13

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	199	0	0	0	199
	Female	40	0	0	0	40
	Others	0	0	0	0	0
PG	Male	17	0	0	0	17
	Female	34	0	0	0	34
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years						
Category		Year 1	Year 2	Year 3	Year 4	
SC	Male	67	76	81	81	
	Female	24	25	24	22	
	Others	0	0	0	0	
ST	Male	19	26	31	40	
	Female	7	9	13	11	
	Others	0	0	0	0	
OBC	Male	110	110	84	105	
	Female	86	75	51	54	
	Others	0	0	0	0	
General	Male	4	3	8	4	
	Female	2	2	4	3	
	Others	0	0	0	0	
Others	Male	0	2	2	0	
	Female	0	0	0	0	
	Others	0	0	0	0	
Total		319	328	298	320	

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	<p>In Karnataka state, all the universities have implemented NEP 2020 from the academic year 2021-22 as per the guidelines of KSHEC. In accordance, NEP-2020 has been implemented in our institution for UG programme from the academic year 2021-22. Under NEP, students have been given more flexibility to enroll themselves for any inter disciplinary course. At the beginning, students of BA were allowed to opt two courses as Specific Discipline course (DSC) and one as open elective (OE) within the faculty. Our institution provided 4 DSC namely History, Economics, Political Science and Sociology. Students of B.Com had to study general papers as core subjects as prescribed by the Davangere University along with one open elective within the faculty. Both, BA and B.Com students study Skill Enhancement course along with their core subjects as per NEP syllabus prescribed by the university. From the academic year 2022-23, students of BA and B.Com along with the core subjects have to opt open elective other than the faculty. Students of BA opted Business organization in First semester offered by commerce department and first semester B.Com students opted Pre reforms Indian Economy and third semester students opted Rural economy as open elective.</p>
2. Academic bank of credits (ABC):	<p>Academic Bank of Credits is one of the provisions of NEP-2020. It will allow the students of UG programme to exit and enter within a stipulated period. ABC shall deposit credits awarded by the registered higher education institutions for courses pursued therein, in the academic bank account of the student and the validity of such credits shall be as per norms and guidelines issued by the university and the KSHEC from time to time. Our university has not yet imposed ABC in affiliated institutions. Our university is under progress towards introducing ABC hence our institution is yet to be registered.</p>
3. Skill development:	<p>In addition to the core subjects, to develop the skills among the students, few courses called value based/skill based courses as been introduced in all the semester throughout the programme of UG which carries 50 marks with 2 credits in each semester and will be internally assessed by the staff members like NCC officer/NSS officer/Physical Director/Teacher shouldering the responsibility of the activities. The</p>

	concerned staff shall submit the marks to the university while submission of internal assessment of other core subjects.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	Our institution has amalgamated regional language, culture and emerging western thoughts by offering regional language, Kannada besides Hindi and English to cop up with the objective of NEP i.e. integration of native and national issues.
5. Focus on Outcome based education (OBE):	The responsibility of designing the curriculum and framing the syllabus for UG programme rest with the affiliated university. Teachers of our institution take part in curriculum designing by becoming members of BOE and BOS of university and taken active part in workshops organized for curriculum designing. They provide need based inputs and inclusions for syllabus by giving advices. Programme outcomes and course outcomes are prepared to expertise developed after completion of the programme and to enrich knowledge and skill acquired by each course respectively. The attainment of PO and Co is directly measured after the semester end examinations and internal assessments.
6. Distance education/online education:	The institution has not provided online education facility to learn.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Electoral Literacy Club (ELC) was setup on 23.10.2019. The Election Commission of India with an intention to empower the young students and to make them to take their active participation in building Democratic India, hence ELC was set up to conduct SVEEP (Systematic Voter's Education and Electoral Participation) Programmes.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	Dr. J.K.Mallikarjunappa, Associate Professor, Department of History, of our college is incharge of ELC activities. As its Co-coordinator he organized various programmes with students' volunteers, ELC Representatives and Campus Ambassadors. These representatives replaced with new representatives every year.
3. What innovative programmes and initiatives	Young students are the future of the country, they

<p>undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.</p>	<p>must creatively go through their Talent, Ideas, Leadership Qualities, Democratic and Nationalistic thinking in their activities. These are very essential for today's Nation. To enhance these qualities among the students Electoral Literacy Club (ELC) operates its activities. Prior to its inception our college and students took very active participation in SVEEP programmes in connenction with Lok sabha Elections 2019. Voter awareness programmes were conducted during this time, like Identifying New voters and enrollment, compitative programmes like, Essay writing , quiz program, Public Jathaas, Oath taking, Special Lectures and participation in the National Voters Day Celebration etc.</p>
<p>4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.</p>	<p>ELC is active in implementing socially relevant initiative, innovative programmes like awareness Jaathas, Quiz, Poster making, Slogan writings, Oath taking, observation of national voter's day. New enrollment of students who are eligible and cross 18 years. Students were advised to download voter's helpline App. Our ELC Organized National Voters Day on 25th Jan 2019 and special lecture was arranged on the Topic" Role of Youth in the general Elections".</p>
<p>5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.</p>	<p>The District Administration, Jilla Panchayat elections division, Department of Collegiate Education, District Nodel Officers are given the directions to conduct ELC programmes. After conducting the programmes reports are being submitted to concerned government offices and media. Our ELC took the leadership as Nodal Office for implementing SVEEP Programmes in Association with the different Government and Private First Grade Colleges of Harapanhalli, Jagalur and Mayankonda and ensured all colleges of this region were conducted the programmes and submitted the report to the concerned authorities. For this year ELC had planning to organise National Voters Day 2023 Celebration in our college in Association with District Administration and Davangere City Corporation if they oblige.</p>

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
321	298	291	285	296

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 13

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
8	8	8	7	8

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
18.862	21.467	26.442	28.399	17.152

File Description	Document
Upload Supporting Document	View Document

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

Response:

At the beginning of the semester, the principal convene a meeting with IQAC coordinator, heads of the department and teaching faculty to discuss the matters with respect to academic calendar and its effective implementation.

The time table committee is suggested to prepare a separate time table with the consent of the HODs in accordance with the curriculum and academic calendar keeping in view the interest of the students and display the same in the notice board.

Curriculum designed by the BOS of the University for each Course will be implemented in Toto and the HODs are advised to allot subjects to the faculties.

As per this time table faculty members are suggested to prepare a Lesson Plan to conduct their respective academic activities so as to reach the students effectively well on time and prepare work diary and get it signed by the head of the department and principal regularly.

Arrangements are made to engage classes in place of any faculty members who is no leave.

During lockdown online classes were conducted through virtual platforms such as Google meet, Zoom, Tech mint etc.

NEP-2020 has been implemented for UG programme. The syllabus framed by KSHEC with 10% flexibility in content by the respective university for each course is followed by each of the department.

Teachers use their own skill to suit the mentality of the students to deliver their lectures by using teaching aids like newspapers, magazines, maps, ICT equipments along with the traditional method of using chalk and black board.

Special classes, if needed will be taken to make up the loss of regular classes due to unavoidable circumstances.

Class seminars and general seminars are conducted for all the courses. Skill development activities, assignments, group discussion and internal tests are conducted as part of the university and college time table.

As far as CIE is concerned, for students of UG programme (NEP-2020) internal assessment is made for 40 marks consisting of test, assignment, seminar, group discussion and attendance. For students (CBCS) internal assessment is for 20 marks in each course consisting of Test, assignment Skill development and attendance. Participation in college activities is considered for evaluation of extracurricular activities from first to fourth semester

Internal assessment time table is prepared and displayed in the notice board a week before its commencement so that sufficient time is given to students to get prepared.

Staff members are informed to prepare question paper in their respective subjects for internals keeping in the view the SEE question paper pattern and guidelines of the BOS confidentially.

Students who are in NSS, NCC and sports activities are given third test, in case, if they were absent due to their participation in the activities of the respective units on the dates of the tests.

Internals are evaluated and approved by the head of the department and principal and later displayed in the notice board.

Slower learners are instructed to improve by taking advice and suggestions from their mentors and bright students from their respective classes.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 3

File Description	Document
List of students and the attendance sheet for the above mentioned programs	View Document
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	View Document
Institutional data in the prescribed format	View Document
Evidence of course completion, like course completion certificate etc. Apart from the above:	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Other Upload Files

1

[View Document](#)

1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 5.9

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
28	0	0	30	30

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

Response:

Curriculum enrichment is confined not only the prescribed syllabus but to support its enrichment, students must be taught relevant concepts that would help them cultivate a all round development of their personalities.

Professional ethics for students like punctuality, discipline, hard work, regularity, active participation in all co-curricular activities are taught by arranging special lectures and motivational programmes on personality development. Every faculty of our institution exhibits professional ethics by adhering to time schedules of work, unbiased service, dedicated teaching and contribution in overall development of students

The women empowerment cell provides encouraging platforms to the girls students to explore their inherent talents. Equal and due representation for women started from entry to exit, safety measures like separate rest room for ladies and separate seating arrangement is made for ladies in reference section and entire college in under CCTV surveillance for ensuring security & free environment for students.

Gender related modules are included in UG programme such as women entrepreneurship, gender politics in India, Human rights and social responsibility. India & Indian constitution is taught compulsory for UG students to know their rights, duties & responsibilities in create a good nation.

Students are informed during the orientation programme to respect all the working personnel in the college with due respect, attend all national festivals and to celebrations of jayanthis of Martyrs, pontiffs etc. Special programmes to inculcate human values are organized in the college in collaboration with Akhila Bharatha Sarana Sathitya parishat under the MOU with the college.

As a symbol of Humanity every year the college authority organizes blood donation camp and arranges special lecture of importance of blood donation.

As far as environmental and sustainability is concerned, a separate paper on environmental science is made compulsory in any one semester of their first year students. Besides this, they are taught to use the plastic to the minimum extent; use of dustbins is made compulsory. Campus cleaning programme by supporting systems once in a week is made mandatory, planting a sapling as a token of memory on their birthdays is insisted to develop a sense of environmental concern. Electoral Literacy Club is established in the college for creating awareness in respect of exercising voting right and discharge responsibility in building healthy nation among students and public.

Outreach programmes involving health & hygiene and cleanliness are organized under NSS & Youth Red Cross units of the college.

To inculcate traditional and cultural values ethic day, Celebration of festival like ganesha chaturthi, & Ayodha Pooja are organized in the college.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 4.36

1.3.2.1 Number of students undertaking project work/field work / internships

Response: 14

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

File Description	Document
Feedback analysis report submitted to appropriate bodies	View Document
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	View Document
Action taken report on the feedback analysis	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 27.92

2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2021-22	2020-21	2019-20	2018-19	2017-18
144	113	126	151	136

2.1.1.2 Number of sanctioned seats year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
480	480	480	480	480

File Description

Document

Institutional data in the prescribed format

[View Document](#)

Final admission list as published by the HEI and endorsed by the competent authority

[View Document](#)

Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 54.17

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2021-22	2020-21	2019-20	2018-19	2017-18
139	111	123	146	131

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
240	240	240	240	240

File Description	Document
Institutional data in the prescribed format	View Document
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	View Document
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.2 Student Teacher Ratio

2.2.1

Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 40.13

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

Response:

Our institution practices teaching methodology which focuses on both class room teaching and student centric approach.

Courses are defined highlighting course objectives, programme specific objectives and programme outcomes. This provides a comprehensive understanding to the student right at the beginning of the course as to what should be the primary focus. It also helps them in self-evaluating their performance at the end of the course.

Internal assessment of student is made on the basis of students' participation in seminars, Skill Development activities, assignments, participation in co-curricular activities and event organisation.

Several institutive methods apart from the traditional methods by the faculty members are used in the class rooms for the academic benefit of the students to come out with the good performance in the examination.

In experiential learning method, project work based learning is made mandatory for PG students who have to submit their project reports for approval by the chairman in the last semester of their studies. In Computer assistant learning, students of all courses have to undergo computer application classes as part of their curriculum.

In participative learning, students are encouraged to raise question during lecture hour to get their doubts clarified and topics selected will be given for conducting seminars for both UG & PG students so as to encourage them to come out of inferiority complex and build confidence. Proper guidance will be offered on how to prepare charts, face short and long answer questions effectively in the examination. In problem solving sections for commerce students, problems will be given for assignments and for arts students, assignments like map reading etc will be given as part of their curriculum. Students' participation in administration and their representation in internal quality assessment cell, is a highlighting initiative taken by our institution in order to involve them in decision making and maintain transparency and develop sense of responsibility among students. Group discussions, debates, speech, essay writing competitions are organised to enhance analytical, intellectual, interpretation and presentation skills. As part of curriculum, seminars, presentations, interaction session are organised for students. Also competitions are organised for students so that, they learn by participation. Students get recognition and motivation through such events. Cultural activities, games and competitions are organised for students to learn through participation.

As the circumstances demand, it is inevitable to introduce innovative methods in teaching as students are also now-a- days very experts in use electronic devises. So, the institution has offered the faculty members ICT enabled class rooms to bring remarkable change in their teaching methodology to reach the students easily and effectively. They have been informed to equip themselves with the use of ICT enabled technology by transferring the textual material into visible mode on the screen apart from traditional method of chalk and black board method. During pandemic teachers and the students were linked with internet and mobiles through different apps.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 25.16

2.4.1.1 Number of sanctioned posts year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
31	31	31	31	31

File Description

Document

Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 25.64

2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
4	2	1	1	2

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	View Document
Institution data in the prescribed format	View Document
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

Response:

1. Internal Assessment:-

As per the university guidelines, internals will be conducted for all classes after eight weeks of the reopening of the college and second internals after twelve weeks of reopening. Prior intimation along with time table will be displayed in the college notice board and posted to the respective whatsApp groups so as to enable the students to prepare for the same well in advance.

Faculty members are informed to prepare question papers in their respective subjects. Special provision will be made for students by giving third test for those who were unable to attend the tests due to their participation in NSS, NCC and sports events on the date of tests and the same will be extended for students with genuine health ground reasons. This responsibility is taken by time table & examination committee.

As a part of internal assessment, components like assignments, seminars, skill development and attendance will be considered for the total evaluation of the internal assessment process.

After consolidating the internal marks of all the components, the marks list will be displayed in the notice board so that students can bring discrepancies if any to the concerned HOD for necessary action. The same marks list after clarifications will be uploaded to university through college portal. Once uploaded to the portal further no corrections are permitted.

After internals, the question paper is discussed in the class to let the students know about their limitations

in answering the correct answer to go for the right perspective in the next test.

As far as transparency in internal assessment is concerned, internal record books are maintained and assignment are evaluated and returned to the students for rectifying their mistakes.

2. External Examination:-

Being a affiliated college it is beyond the jurisdiction of the college to deal with the grievances of the students as far as university semester end exams are concerned. The college strictly adhere to the guidelines issues by the university. The college administrative staff guides the students right from filling examination application till announcement of results. Apart from this if any issues regarding recounting, revaluation, corrections in marks cards, declaration of withheld results reported the college resolves the issues contacting the university authorites by providing documentary evidences. The university consolidates IA marks and marks in semester end examination for the announcement of results.

The transparency and the time bound mechanism adopted by the college the examination related grievances of the students both at college and university level are been addressed. This mechanism renders accountability to the whole evaluation methodology.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

Response:

Our college is affiliated to Davangere university. It is the responsibility of designing the curriculum and framing the syllabus of all UG and PG programmes rests with Affiliated university, Some of our senior teachers are members of BOS of the affiliated university. They provide need based inputs and inclusions in their syllabus by giving the valuable advices. There are a range of courses for the students to choose from when applying for UG programme. These courses are categories in compliance with local, national and global trends and needs in mind.

Ø AS per NEP, the programmes offered by the college caer to multiple interest of the students where they are provided opportunity to choose one open elective across the faculty.

Ø The learning effectiveness of any programme and course depends on the PO & Cos. The college has developed its PO & Cos taking into consideration the mission and goals of the programme after discussing with the concerned head of the departments in the meeting and finally sent for the approval by IQAC.

Ø For the advantage of students and teachers the PO, PSO & COs are displayed in the institutional website.

Ø All Departments maintains a hard copy of the syllabus for ready reference and provides to the students whenever required for reference.

Ø New recruits of the department are briefed on the PO, PSO & COs after the allocation of respective courses.

Ø The information regarding PO & Cos is given to the students just after the admission at orientation programme. The concerned faculty of each department brief their respective subjects course outcome.

Ø BA graduates will be able to equip themselves in the respective subjects to face any competitive exams that are going to shape their future such as KAS, IAS, UPS etc.

Ø B.Com curriculum is designed in such a way , the graduates will go away with the knowledge of facing requirements in industries, banking sectors, insurance companies, finance companies and other service provide sectors as well trained professionals.

Ø The PG curriculum is designed in such a way the post graduates can go for research, take competitive examination, educational institutes, and financial and banking sectors.

Ø In addition, the institution arranges for the programmes useful for the attainment of the PO & CO.

Ø The significance of language is to develop better oral and written communication among the students which is vital in building their career.

Ø At the end of each semester the PO & Co attainments are reviewed by each of the UG and PG department.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

Response:

Evaluation of attainment of PO & Cos:-

For every semester of UG and PG course, the departments have been uniformly following in toto all the guidelines of the affiliated university for the purpose of getting the students acquainted with the course contents of each subject spreading over all the semesters.

Direct and indirect measures exercised to evaluate the attainment of PO, PSO & Cos. The direct measure consists of semester end examination and internal assessments of the students. Indirect measures consists of feedback of students, students pursuing higher education and placement records.

Direct Measures:

Ø **Semester end examinations:** The affiliating university conducts semester examinations. After the declaration of the result of every semester, the result analysis is made by the departments, both department wise as well as subject wise.

Ø **Internal assessments:** Internal assessments are conducted as per university guidelines. It comprises of different components such as Test, seminars, assignments and attendance. Through internal assessment, the writing skills (assignments), knowledge level (answers in the tests), creativity in presentation and the field of interest of the students are evaluated.

Based on the direct measures taken by the institution proper guidance will be given to the students.

Indirect Measures:-

Ø **Feedback system:** A structured feedback system is followed by the institution in which the students feedback on syllabus are collected and analysed by IQAC, Teachers Feedback on curriculum is also been collected and analysed.

Ø **Higher Education & Placements:** The progression in percentage of students opting for higher education indicates the fulfillment of learning outcomes.

- Nearly 15 to 20% of students from under graduation have gone for higher studies like M.A, M.com, CA and teachers training programme.
- Few of them have extended their helping hand to the parents in managing their ancestral profession or business and agriculture.
- Joined for jobs in private financial sectors.
- A few of them are appointed as police, primary school teachers etc. the remaining are taking coaching for competitive exams

A few of them are involved in self employed fields by owning new startups also.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.3

Pass percentage of Students during last five years (excluding backlog students)

Response: 82.68

2.6.3.1 Number of final year students who passed the university examination year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
80	88	106	57	46

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
94	94	117	71	80

File Description	Document
Institutional data in the prescribed format	View Document
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	View Document
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.7 Student Satisfaction Survey

2.7.1

Online student satisfaction survey regarding teaching learning process

Response: 3.65

File Description	Document
Upload database of all students on roll as per data template	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description

Document

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

Response:

- Our institution organizes special guest lecture regularly for creation of knowledge and development of skills among the students such as personality development, interaction with entrepreneurs, youth empowerment, health and hygiene.
- Class room seminars, group discussions, debates and essay writing competitions are organized in the institution.
- Students of PG programme are assigned project work on different topics to explore themselves such as banking, insurance, finance, agriculture, marketing etc.
- Students are encouraged to take part in outreach programmes under the banner of NSS and NCC units to inculcate sense of social service in the minds of students and social responsibility and public wellbeing.

- Regular sports activities are conducted in the institution to help the students to be physically fit and perform better in the competitions.
- Besides sports, cultural events such as singing, rangoli, pick and speak dance etc are also organized in the college for promotion of holistic development of the students and uphold our tradition and diverse culture of our nation.
- The teachers and students participate in seminars/ workshop/conferences and present papers in seminars organized by other institutions.
- Faculty members participate in faculty development programmes such as orientation programme, Refresher courses, and Short term course organized by other universities or HRDC.
- To make the students acquaint with practical knowledge of subject, field visits, industrial visits and exhibitions are arranged by the institution.
- To develop entrepreneurial skills food and fun fest is been organized in the colleges to make them exposed to practical difficulties in carrying on business.
- Industrial analysis report, Community initiative report, organizational study & teaching practice are made mandatory for PG programme to develop skills in preparation of report among the students and expose them to the community and industries.
- Certificate courses are conducted to impart addition knowledge in the field of computer, GST, personality development and communication & writing skills among the students.
- E resources of learning are provided by subscribing to N-List, journals on finance, marketing etc are subscribed for the reference of the students and staff, magazines and daily newspapers useful for competitive exams are provided in the library.
- Computer laboratory is provided with internet facility for browsing and preparing their project reports.

Staff member has published books for reference as per NEP syllabus prescribed by the university and has publish papers in UGC care list with citation, Hi index.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 9

3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1	2	6	0	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.3 Research Publications and Awards

3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0

3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	View Document
Link to re-directing to journal source-cite website in case of digital journals	View Document
Links to the papers published in journals listed in UGC CARE list or	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.38

3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
5	0	0	0	0

File Description	Document
List of chapter/book along with the links redirecting to the source website	View Document
Institutional data in the prescribed format	View Document
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.4 Extension Activities

3.4.1

Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

Response:

Students of our college are encouraged to take part in extension activities through NCC, NSS and Youth Red Cross units for their holistic development. Extension activities not only instill a sense of communal responsibility but also effectively sensitize young women and men of our college towards important social issues.

In the college NCC unit 5/33' A' Coy there are 36 cadets (SD 24 & SW12). Unity and discipline among the cadets with patriotic outlook and zeal for social service have been taught during their regular classes. Based on seniority cadets have been deputed to various national level and state level camps so as to motivate them national integration etc organized by the DGNCC and Karnataka & Goa Directorate.

100 volunteers are enrolled in the NSS unit. Based on their seniority they have been assigned to carry out different cleaning activities in the college campus and in the nearby areas. Selected volunteers will be deputed to participate in special camps organized by the university.

Plantation programme:-

NSS unit of our college organized plantation programme in which our volunteers planted trees in the college campus and during their birthday.

Swach Bharath Abhiyan:-

The students of our college are taken on swach bhartha abhiyana jatha to create cleanliness awareness among the public and cleaning the public parks in locality.

International Yoga Day:-

NCC cadets participated in International Yoga Day every year organized by NCC office in collaboration with District Administration.

Health Awareness Programme:-

AIDS and HIV awareness programme organized in the college for the benefit of students, parents and alumni. During Covid-19, vaccination drive was organized where students, teachers, non teaching staff and public were vaccinated.

Blood donation camp:-

Blood donation camp is organized every year in our college in association with Indian Red cross Society, Davangere. NSS volunteers, NCC cadets and other students of our college actively participated in the camp and has donated 40 units/year on an average.

Flood Relief Fund:-

The faculty and the students respond with the sensitivity to natural calamities and other issues by generously contributing to relief fund. Besides, flood relief fund was collected from the public Rupees 11,811 and donated to Chief Minister Relief fund.

Anti Drugs Awareness:-

Our students participated in Karnataka against Drugs organized by Vijaya Karnataka daily newspaper in association with District Police Department along with various colleges & NGO's.

SVEEP Programme:-

Electoral Club of our college organizes SVEEP programme every year to create awareness among the public on casting of vote and exercise their voting rights in association with District Election Commission & Zilla Panchayat.

In order to inculcate the spirit of adventure and sportsmanship among the students, they are encouraged to participate in various sports events either conducted by the university or by any other colleges.

In addition to these, students have been encouraged to participate in cultural and social service activities

for the holistic development of their personality.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

Response:

ARG College of Arts and Commerce, Davangere has carried out various extension activities in and around the campus. The college has received few certificates of appreciation from government and nongovernment agencies. The students with help of various faculty members have carried out various activities. The prime objective of carrying out extension activities is to enable the student community to be socially responsible. Possessing an attitude of service is considered essential for professionals by the institution. The extension activities such as shramadhan, Swachh Bharat Abhiyana, Blood Donation camps etc are carried out in multiple ways through various agencies such as N.C.C, N.S.S, and Youth red cross-unit. We have conducted several blood donation camps and Health checkup camps in association with the Indian red cross society unit for which we have received appreciation certificates.

Our college NCC cadets secured First place in Independence Day parade during 2018 and third place in Republic Day parade on 26th January 2018 held by District Administration in District Stadium, Davangere.

Our college NSS Volunteers **Miss Bhanupriya R H** and **Miss Annapurneshwari K** along with our NSS Programme officer **Dr. Thippeswamy H.R** participated in National Integration camp organised by Davangere University at Shivagangotri, Tholhurse, Davangere on 02.09.2022 to 08.09.2022.

The institution has been awarded with the **Best Red Ribbon Club** programme organiser in the District by District Zilla Panchayath, Department of Health and Family Welfare, Davangere and KSAPS, Davangere on 1.12.2020.

These awards have motivated our students and staff members of the institution to secure more in coming years.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 10

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
2	1	3	3	1

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	View Document
Institutional data in the prescribed format	View Document
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.5 Collaboration**3.5.1**

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 3

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	View Document
List of year wise activities and exchange should be provided	View Document
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- **teaching – learning, viz., classrooms, laboratories, computing equipment etc**
- **ICT – enabled facilities such as smart class, LMS etc.**

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

Response:

In order to create academic culture in the institution a well maintained eco friendly green campus has been maintained to put an ever lasting impact on the teachers and learners.

Ø The college building has three blocks namely, old block, library block and commerce and management block.

Ø There are 22 class rooms in toto which are well furnished, spacious and ventilated influence the teaching learning process, out of which three are ICT enabled class rooms.

Ø As a supporting system to the main stream of learning a separate reading room, reference section in the library have been provided. Vast number of books, updated journals of national and international reputation are been provided in the interest of the teachers and students.

Ø Computer laboratory and ICT enabled class room for modern teaching-learning process have been provided.

Ø In line with these, co curricular facilities like indoor game hall, separate office rooms for NCC and NSS units have been provided with all facilities for effective functioning.

Ø In order to support all cultural activities in the institution to create an environment of cultural competition among the students for diverse academic development, the management has provided a separate, well equipped Seminar Hall with a seating capacity of 300 audiences with inbuilt area of 3000sqmts (approximately) in the name the honorary secretary of the management Dr. ShammanurShivashakarappa.

Ø Keeping in view the concept of A sound mind in a sound body, a separate sports room has been provided for indoor games to encourage the students to participate in various sports activities. The room has a specification of 600 sqmts. In addition to this, attached to the main building inside the campus a separate playground for outdoor activities has been provided.

- Ø Separate rest room for ladies and two washrooms for gents have been provided.
- Ø Sufficient parking area is provided with a capacity of parking nearly 200 vehicles.
- Ø Canteen facility is provided inside the campus.
- Ø Safety Drinking water points are installed in ground floor and first floor.
- Ø UPS with the capacity of in installed for alternative supply of electricity for whole college, separate UPS are installed in office and computer lab.
- Ø The entire campus is protected by CCTV surveillance.
- Ø A separate internal library is maintained in commerce department with 350+ books for the reference by students and teachers.
- Ø Health centre is established for first aid facility.
- Ø A separate computer is provided for commerce department & NCC room for the use of faculty members.
- Ø Sports equipments, Kits and sportswear are provided to the students participation in competitions organized by university and other institutions.
- Ø A Compost pit is maintained for disposal of waste.
- Ø Two bore wells with sufficient water pulling capacity and two municipal water connections are available to fulfill the water requirements of the college.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 6.15

4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
0	6.91166	0	0	0

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

Response:

A.R.G. College of Arts and Commerce Library is fully automated with VISLIB software since 2007. The library catalogue holds the bibliographic details of nearly 58000 books. Library facilitated the search for bibliographic information of its collection through OPAC service. OPAC module is available in the VISLIB software (ILMS) which is useful to retrieve the information about a book available in the library. It allowed the users to check bibliographic details of books as well as its availability in library through 'simple' and 'advanced searches'. Further, VISLIB has the functional modules like Accessioning and Catalogue, Circulation, OPAC, Serials, Security, and Reports. Reports modules allow the library staff to extract the detailed reports on library collection, journal subscription, library transactions in pdf format.

Name of ILMS software : VISLIB (Initiated to shift to Koha- work under progress)

Nature of automation: Fully

Version : 2021 (VISLIB)

Year of Automation: 2017

Features of VISLIB

1. Standardized Integrated Library Management System (ILMS)
2. User friendly functional modules
3. Barcode and ID management
4. Reports and statistical management

A.R.G. College of Arts and Commerce library is planning to shift from VISLIB to Koha software to automate its activities.

Koha is a open source library automation software that facilitate the automatic functioning of all in-house activities of the library such as automated acquisition of books, lending of books, information search and retrieval, serials management, members management, OPAC and Web OPAC service. Koha allows the users to download the bibliographic details of the books searched in Simple, MARC, and AACR-2R formats. Moreover, the users can check the availability of books in library as well as remote reservation facility (hold) through WEB OPAC.

Features of Koha

1. Koha is a globally known software for all types of libraries.
2. It includes modules such as acquisitions, circulations, cataloguing, authorities, serials managements, membership control, flexible reporting, multi-format notices, label printing, offline circulation.
3. The large numbers of languages in Koha has available and with more languages added every year. A.R.G. College of Arts and Commerce Library has books in Kannada, Hindi, and Sanskrit languages. Koha supports to create catalogue for these books in different languages.
4. Catalogue entry for all types of information sources (Books, Journals, Magazines, Theses/dissertations, reports, and non-book materials) shall be made in Koha.
5. Koha offers customizable OPAC/Web OPAC to its users through which New Arrival display, highly Book recommendation, Book status, Book Reservation, Virtual Shelf, baskets features are available.
6. Koha provides powerful searching and enhanced catalogue display that can use full text content from Amazon, Google books, Open Library, Library thing etc.
7. Copy Cataloguing feature helps the library staff to avoid keying of cataloguing data.

Koha is supported different types of globally known library standards and protocols as like MARC21, UNIMARC, Z39.50, SIP2, SRU/SW, SIP/NCIP etc.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

Response:

Yes the institution updates its IT facility.

Ø Two ICT enabled class room are updated by antivirus.

Ø For uninterrupted power supply and the smooth functioning of computer based work 32 KV UPS has been in function and in addition to that separate UPS for office and labs have been maintained.

Ø Annual maintenance contract have been given for efficient service to Rachana Power Com, Davangere.

Ø College web site maintenance has been given to Vision info Tech, Rannebennur.

Ø Wi-Fi and LAN facility is provided in the office and labs.

Ø Computer Systems services are updated regularly. For corrupt free data maintenance antivirus software is installed and updated.

Ø Internet facility through BSNL with 100 mbps band width is provided to office, library and few departments. In addition to this INCUBIX internet is subscribed with 300 mbps.

Ø Software in computer laboratory is updated frequently as per the needs of the curriculum designed by the university.

All the blocks of the colleges are connected through intercom

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3.2**Student – Computer ratio (Data for the latest completed academic year)****Response:** 15.29**4.3.2.1 Number of computers available for students usage during the latest completed academic year:**

Response: 21

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	View Document
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

4.4 Maintenance of Campus Infrastructure**4.4.1**

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 9.78**4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
2.200	1.48	2.20	2.84	2.27

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 58.22

5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
63	171	194	264	176

File Description

Document

Year-wise list of beneficiary students in each scheme duly signed by the competent authority.

[View Document](#)

Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).

[View Document](#)

Upload policy document of the HEI for award of scholarship and freeships.

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

- 1. Soft skills*
- 2. Language and communication skills*
- 3. Life skills (Yoga, physical fitness, health and hygiene)*
- 4. ICT/computing skills*

Response: C. 2 of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	View Document
Report with photographs on ICT/computing skills enhancement programs	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 25.35

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
310	68	0	0	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	View Document
Proof related to Mechanisms for submission of online/offline students' grievances	View Document
Proof for Implementation of guidelines of statutory/regulatory bodies	View Document
Details of statutory/regulatory Committees (to be notified in institutional website also)	View Document
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 20.69

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
17	19	17	11	14

5.2.1.2 Number of outgoing students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
80	88	106	57	46

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	View Document
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 0

5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	View Document
Institutional data in the prescribed format	View Document

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University /

state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 6

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
3	1	0	2	0

File Description	Document
Upload supporting document	View Document
list and links to e-copies of award letters and certificates	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 140

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
135	43	171	165	186

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Response:

Alumni association provides a platform for Alumni to maintain good relationship with their Alma mater, fellow graduates and teachers.

The college has registered alumni Association; its registered no is DR/DVG/SOR/281/2016-17 Dated 31-08-2016. It has its own governing body, consisting of Honorable President, General Secretary and Nine alumni as members. The alumni association was setup with an objective of sharing knowledge, experience and opportunities among the alumni, the faculty and the current students.

Few Alumni members or our teachers, who are the members of the alumni association, play a key-role in bridging this group for the development of the college and works for the overall development and activities in the college for the benefits of our students.

The alumni of our college are placed in various establishments both in Government and private sectors like Education, Industries, Business, Professional Establishments, entertainment and media industry and social work etc. The alumni association facilitates close interaction between the college and the alumni members.

Annual governing body meeting of the association will be held once in every year, wherein, president, secretary and other governing body members discuss about the action plans and activities to be conducted for the year.

The alumni members are taking active participation in the different cultural activities, ethnic day celebration, cultural day celebration, Teachers day celebration etc. During these activities they remember and share their memories with faculty members and friends. The visit of our alumni is a great source of inspiration and support to the college and students.

For the last five years between 2017-18 to 2021-22 various academic and cultural activities like participation blood donation camps, organizing special lectures, conducting orientation and personality development program for students, donation of books, helping poor students by paying for their fees etc are worth mentioned.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

Response:

Vision:- Work is Worship

Mission:- Better Education for better citizens of tomorrow

The institution which was established and run with a visionary zeal is now functioning under the experienced guidance of the Secretary of the institution. Separate College Governing Council is constituted by the management and annual general body meeting will be conducted by the management headed by the President of the college governing council including the principal and senior faculty member.

All major decisions pertaining to the development of the institution, appointment of guest faculty etc will be taken in their side and the remaining decisions like admissions, celebrations and other issues are sorted out at the college level by the respective committees headed by the principal in consultation with the management.

Decentralization is the most meticulous way of ensuring governance. The head of each department have considerable administrative and academic autonomy in running their disciplinary units. For the smooth functioning of the administrative and academic matters various committees are functioning such as

- Academic Curriculum & Disciplinary Committee- looks after the academic matters and curriculum such as preparation of institutional calendar of events in accordance with the academic calendar of events of the university and maintain cordial atmosphere in the institution.
- Admission committee- shoulders the responsibility of admission process in the institution.
- Time table and Examination Committee- prepares college time table, internal time table, and functions for the smooth conduct of internals and university examinations.
- Library and information committee headed by the librarian looks after the issues of books, subscription for journals & newspapers, purchase of books during the year according to the budget available.
- Sports & cultural committee- works for the smooth conduct of sports and cultural activities in the institution.
- Besides the above, placement & career guidance cell, woman anti sexual & anti harassment cell,

Students, parents & alumni committee etc are functioning in their respective fields for the all round development of the college.

- Keeping in view the perspectives of the changing situation in the academic circles the IQAC of the institution has been functioning constructively for the well being of the stake holders since its establishment in 2003.
- Democratic approach with the involvement of principal to peon for the effective functioning of the institution has been in practice for the constructive implementation of vision and mission of the institution. The head of the institution is visible in almost all the committees which have been there and the authority has been decentralized through coordinators for functioning purpose by involving all the available teaching and non teaching staff as its supporting hands. It is through this method the entire functioning mechanism will come to know the problems, the possible ways of redressing them through multiple discussions and ultimately arriving at a decision in consultation of the head of the institution for a better outcome in the interest of the institution.

The Internal Quality Assurance cell is a monitoring body under whose umbrella all the institutional activities are carried out.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

Response:

The College is managed and Governed by Bapuji Educational Association. Bapuji Educational Association (BEA) was established in July, 1958 and was registered under the registration of the societies Act, 1904. The association office is situated in P.J. Extension at the heart of the city.

ARG College of Arts and Commerce is the constituent of Bapuji Educational Association which is one of the leading educational institutions in Davangere. The college was started in 1973 as a college with a generous donation contributed by Sri Ajjampura Rangappa Govindawamy to impart education. The institution has a board of management. For the effective and efficient functioning of the institution as envisaged in vision and mission a separate College Governing Council is constituted by the management and annual general body meeting will be conducted by the management headed by the President of the Association and the President of the college governing council including the principal

and senior faculty member. All major decisions pertaining to the development of the institution, appointment of guest faculty etc will be taken in their side and the remaining decisions like admissions, celebrations and other issues are sorted out at the college level by the respective committees headed by the principal in consultation with the management.

Academic Director serves for the smooth functioning of the institution. The academic and administrative functioning of the college is monitored by the head of the institution – the Principal. He is the chairman of all the significant committees like, IQAC, The principal acts as a guiding leader starting from the planning of the academic calendar and its effective implementation. The entire work is based on the decentralization concept. Heads of the various departments are in charge of the departmental activities like preparation of departmental time-table, syllabus, distribution of workload, review of teachers' diaries, mentors reports, analysis of the results, conduction of class seminars and other activities. All the above said works are discussed and handed over to respective teachers in the departmental meetings. The recruitment procedure, promotional policies and service rules are as per the rules of Directorate of Collegiate Education of Government of Karnataka and the guidelines of UGC for appointments in private Aided College of Karnataka and KCSR of Government of Karnataka. The Non-teaching staff working under the office superintendent, execute all the administrative and academic supportive and other allied services of the institution under the guidance of the principal. Under decentralisation concept various issues are monitored under various committees.

Keeping in view the institutional development and the recommendation of the previous peer team certain perspective plans which are in association with vision and mission of the institution are employed at the time of admission to increase the rate of enrolment for both UG and PG programmes. Prospectus in the form of pamphlets have been distributed and displayed in the PU colleges notice board of Davangere local and neighboring taluks for both UG & PG aspirants. Newspaper advertisement is used as there was no possibility to visit all potential colleges due to Covid 19 pandemic.

File Description	Document
Upload Additional information	View Document
Institutional perspective Plan and deployment documents on the website	View Document
Provide Link for Additional information	View Document

6.2.2

Institution implements e-governance in its operations

- 1. Administration**
- 2. Finance and Accounts**
- 3. Student Admission and Support**
- 4. Examination**

Response: A. All of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	View Document
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	View Document
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

Response:

Following are the welfare measures available for the employees of the institution:

- Leave facilities as per KCSR rules such as 15 days of casual leave, 30 days of special casual leave (Examination, Evaluation) EL of 10 days per year for the teaching staff and 20 half pay leave or ten days committed leave and EL of 15 days per 6 months for the Non-Teaching staff.
- Deputation of teaching and non teaching for faculty development programme as and when dues are there as per the norms of the Karnataka State higher Education department Duty leaves are granted.
- Lady teachers can avail maternity leave as per govt rules.
- Paternity leave is given to male teachers on request.
- Faculty enhancement programmes are periodically arranged to motivate on teaching and knowledge updation.
- Special casual leave is granted for teachers invited for special guest lectures.
- Teachers awarded Ph.D are honoured with cash reward of Rs. 10,000 by the management.
- Financial assistance to needy is made available through Bapuji Cooperative Bank.
- Group insurance scheme is there for regular employees.
- Medical facility for the staff at subsidized cost is made available in Bapuji Hospital run by BEA.
- Retirement benefits are as per KCSR rule such as gratuity, commuted pension and other government welfare schemes.
- Canteen and parking facility is provided within the campus for both students and employees.

- Separate staff room and rest for Ladies.
- PF & ESI for temporary staff.
- Anti-sexual women harassment committee for prevention of sexual harassment of women at workplace
- Separate reference section is provided for the faculty members.

Performance appraisal system of the staff includes the following mechanisms:

Student feedback

Alumni feedback

Self-appraisal report

Student feedback is taken from the outgoing students to have a transparent review on the performance of the teaching and non-teaching staff and facilities provided in the college. It is analysed and sent to the management, if necessary, action will be taken on the staff.

Alumni feedback has also been taken on infrastructure and other facilities available in the college.

The teaching staffs submit the self-Appraisal Report (SAR) annually. The format is framed by the Department of Collegiate Education, Government of Karnataka. Based on the feedback and performance, the Principal takes necessary steps to guide the staff. Finally the appraisal reports are sent to the management for further needful action. Senior faculty members guide the new teachers and help them to enhance their performance. Further they are suggested to attend and presented research articles in seminars, conferences and thereby enhance their performance level. For self improvement of the faculty members all the academic activities of the institution are conducted on the basis of SWOT Analysis. Academic audit by the academic experts has been in practice. Suggestions offered by them for academic improvement in the interest of the institution and faculty members have been incorporated in their day today activities.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	View Document

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 33.33

6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
6	2	4	0	2

6.3.3.2 Number of non-teaching staff year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	1	2	0	0

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	View Document
Institutional data in the prescribed format	View Document
Copy of the certificates of the program attended by teachers.	View Document
Annual reports highlighting the programmes undertaken by the teachers	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

Response:

Policy for Resource Mobilization

1. Institution mobilizes funds primarily through the student fee collection.
2. For major infrastructural developments and maintenance, the college receives grants from the management.
3. Salary Grant from State Government.
4. Alumni contributions.

Based on the fee structure provided by the department of Higher education and University, a separate fee structure will be framed by the college admission committee. The college development fund collected through this fee structure will be deposited in the bank and for every developmental work of the college for above Rs. 10,000 prior permission from the management and Regional joint director of collegiate education will be obtained for utilization as per quotation method. The management will bear the guest faculty honorarium. Nominal amount is collected from the alumni and deposited to a separate account opened in the name of Alumni Association.

For self financed programme, the funds are mobilized through development fee fixed by the management in consultation with the head of the institution for the proper maintenance of probable expenditure including salary component for the particular academic year. Expenses will be met with the consultation and approval of the management.

Audit Procedure:-

After the completion of financial year in an academic year, the internal audit of the institution will be carried out by Shanthappa & Co Davangere, the licensed Chartered Accountant appointed by the management. The team visits the college to do a thorough check and verifications of all vouchers supporting documents, records and books, e-statements of the transactions that are carried out in each financial year. The audit process consists of

- Examining the Bank Pass book
- Examining Grants, deposits, payments
- Noting of provisions applicable
- Evaluation of internal control system
- Verification of students fee registers
- Inter-departmental Stock checking reports Authorization of fee Concessions
- Examining the statutory payments to different bodies like ESI, TDS, Income Tax

At the end Cross check all procedures and educating to control all transactions. The Audit report by Shanthappa & Co will be placed before the annual general body meeting of the institution for final approval.

The financial audit by the external authority like Joint Director of Collegiate Education will be carried out on invitation once in two years. If any objections are raised and clarifications are sought concerned documents will be provided for the clarifications of the objections raised.

Mechanism of External Audit:

- Examining the procedures, policies and regulations
- Vouching the receipts and Payments etc.
- Verify the salary payment, TDS, Income Tax, Professional tax, Gratuity etc
- .Examining the property title approvals, fee payments to regulation bodies.
- Evaluating fee receipts.
- Certify the audit report.

Proper guidance will be sought from the audit authorizes to maintain the financial records properly.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

Response:

IQAC of the institution as one of the initiatives recommend by the NAAC peer team to introduce, execute and monitor quality initiatives in the institution.

- It has been an instrumental in creating an environment for quality education along with a wide scope for co-curricular activities so as to make the learning process of the stake holders a fruitful one.
- The library includes E resources with subscription to N List.
- Extension use of ERP9 has enabled smooth functioning of administration and online fee payment.
- Collection of various institutional data from various sources.
- Monitoring the extensions and outreach programmes through NSS, NCC and Youth red cross units of the college.
- MoUs with few institutions to carry out health awareness, value based education and conduct certificate courses.
- Motivated effort of IQAC for creating plastic free and tobacco free environment.
- Introducing best practices like blood donation camp, morning prayer & green audit.
- Feedback from stake holder collected and analysed.
- Preparations of AQARs based on the guidelines and parameter is the prime duty of IQAC.
- IQAC provides the guidelines for the committees to organize the events and document the same.
- Recognising the felicitating meritorious and rank students.
- IQAC has been focusing to implement recommendations made by the previous NAAC peer team.
- By preparing a separate institutional academic calendar of events based on the university COE various other activities that are supportive to the curriculum are carried on.
- Academic audit is carried on every year by IQAC with other external members.

1. Learning Outcomes:-

The feedback obtained by the various stake holders have been reviewed and analyzed by IQAC. Suitable and appropriate suggestions offered in the feedback have been considered for effective implementation for academic improvement both from students and faculty side. The Students learning outcome have been reviewed and suggested for improvement.

1. Teaching Learning process:-

Besides the traditional method of teaching, the faculty members are suggested to go for ICT based

practice and use of apps for online teaching as per their convenience.

The IQAC has taken the initiative of SWOT analysis for academic augmentation in the interest of the students and institution by going to Academic audit by the experts which was not in practice till the third cycle.

Response to recommendations (NAAC Peer-team) for quality enhancement of the institution in the third cycle

1. Conducted certificate courses
2. 3 class rooms being ICT enabled.
3. E resources, journals are subscribed & more reference books as per revised syllabus are purchased.
4. Few vacant posts have been filled in the month of September 2021.
5. Faculty members have published papers in UGC care list and books on NEP syllabus.
6. Three functional MOUs are signed by the institution.
7. Being less in numbers, owing to their academic duties, the faculty is rarely able to offer consultancy services.
8. For development and expansion funds are provided by the management and alumni has donated a projector for academic use.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5.2

Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
- 2.Academic and Administrative Audit (AAA) and follow-up action taken**
- 3.Collaborative quality initiatives with other institution(s)**
- 4.Participation in NIRF and other recognized rankings**
- 5.Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response: B. Any 3 of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	View Document
NIRF report, AAA report and details on follow up actions	View Document
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document
Link to Minute of IQAC meetings, hosted on HEI website	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

Response:

Maintaining gender equity in all walks of life is a fundamental duty. Starting from entry to exit this equity has been maintained by giving admission to all girls students to seek admission for all classes in our institution.

Safety and Security:-

- 1.grievance cell has been functioning from long time.
- 2.Closed circuit cameras have been installed in all the classrooms and corridors.
- 3.Separate section in reading room is provided,
- 4.canteen facility is made available inside the college campus
- 5.Separate rest room with hygienic conditions has been provided to avoid embarrassment and safety drinking water points have been installed for their safety and security.
- 6.Medical facilities are provided.
- 7.Uniform &ID card are helpful for easy identification.
- 8.Lady teachers have been included in all the committees so as to make them feel comfortable for redressal of any personal grievances of students.
- 9.Due representation has been given in IQAC for girls as its members.
- 10.Two rank students (girls) have been honored during the year.
- 11.Girls students are encouraged to participate in all college activities.
- 12.Gender equity promotion programmes are organized.
- 13.Equal importance if given to girls students while enrolling for NCC & NSS.

It is the total responsibility of the institution to imbibe a sense of gratitude amongst students by celebrating commemorative days

- Independence Day on **15th August** every year , parades, flag hoisting is organized and is celebrated to mark freedom of India. The institution encourages students to remember our national leaders and their sacrifices.
- On **5th September** Teacher's day is observed to mark the birth anniversary of Dr. Sarvapalli Radhakrishnan. Students express gratitude towards teachers.
- Kannada Rajyothsava is celebrated on **1st November** to mark the birth of Karnataka state.
- Constitution day is celebrated on **26th November** to commemorate the adoption of constitution

of India.

- **3rd January** of every year is also one such memorable day where Savithribai Pule the first lady teacher who sow the seeds of education for women is celebrated to herald the message of the significance of education for women liberation
- Swamy Vivekananda Jayanthi on **12th January** every year is celebrated as National youth Day to inculcate the values of self respect, patriotic outlook and hard work.
- Republic Day celebrated on **26th January** every year remark as the day on which the constitution of India came into force
- Martyrs Day **30th of January** every year on which date Mahatma Gandhi was shot dead is being observed as Sarvodaya Day to commemorate the Martyrs who sacrifice their lives for the liberation of India from the foreign rule.
- International Yoga Day on **21st June**, Gandhi Jayanthi on **2nd October**, Ambedkar Jayanthi on **14th April**, Valmiki Jayanthi, Kanakadas jayanthi and Sadbhavana Devas is celebrated on **20th August** every year.
- Celebration of world's teachers' day on **October 5th** of every year is one such event that paves the way to remember the architectures of society across the globe.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.1.2

The Institution has facilities and initiatives for

- 1. Alternate sources of energy and energy conservation measures**
- 2. Management of the various types of degradable and nondegradable waste**
- 3. Water conservation**
- 4. Green campus initiatives**
- 5. Disabled-friendly, barrier free environment**

Response: A. 4 or All of the above

File Description	Document
Policy document on the green campus/plastic free campus.	View Document
Geo-tagged photographs/videos of the facilities.	View Document
Circulars and report of activities for the implementation of the initiatives document	View Document
Bills for the purchase of equipment's for the facilities created under this metric	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

- 1.Green audit / Environment audit**
- 2.Energy audit**
- 3.Clean and green campus initiatives**
- 4.Beyond the campus environmental promotion activities**

Response: B. Any 3 of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	View Document
Policy document on environment and energy usage Certificate from the auditing agency	View Document
Green audit/environmental audit report from recognized bodies	View Document
Certificates of the awards received from recognized agency (if any).	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of

students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

Response:

Cultural:-

Cultural activities are organized in our college to promote cultural diversity of India. ARG Kalasiri, ARG Vaibhava, ARG Kalavaibhava, Sneha Siri welcome programme have been organized during these five years wherein students proved “Unity in Diversity” by customizing themselves with ethnic wear of different communities. Cultural programmes like bharathnatam, Nandhikolu dance, folk dance, lambani dance etc were performed by students in various cultural events organized under the banner of NSS and IQAC.

Regional:

The events related to regional harmony are regularly celebrated in the campus. Festivals like ganesh chaturthi & Ayoodha Poojaare celebrated.

Linguistic:-

To develop linguistic diversity keeping in view the interest of the students certificate courses on Communication & writing skills in English is conducted. Programmes in association with Kannada Sathitya Parishat are conducted in our institution to enhance the knowledge of kannada literature. On eve of valedictory programme, competitions like essay writing and debate are conducted in kannada language.

Communal Socioeconomic:

For the promotion of communal and socioeconomic diversity, NSS unit of our college organized programmes such as jathas, collection of flood relief fund, voters awareness programmes, Azadi ka Amurthmothsav , Har ghar tirang abhiyan, Koti Kantha gayana.

Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens:

In order to sensitize the students on national matters like patriotism, respect for constitution etc a separate paper on Indian constitution has been introduced for first year students of all streams.

In addition to this, Electoral Literacy Club has been established under the supervision of one faculty member as nodal officer along with students representatives. Through this, eligible students will be encouraged to enroll their names in the voters list. Public awareness campaigns, jaathas on the significance of “voting” are being conducted every year. Oath taking programme on voting and to encourage the public for voting is being observed every year.

Students are encouraged to participate in various competitions held by the election commission

concerned to create awareness on voting.

The celebration of Human rights day, voter's day, constitution day are regularly organized under the IQAC banner.

Cleaning campus, public parks and plantation programmes are regularly promoted in the campus and in surrounding areas to discharge their social responsibility as the citizen.

To promote ethical values among the students programmes in collaboration with Akhila Bharatha Sharana Sahitya Parishath such as datti upanyasa on saranas of vachana sahitya and a seminar on "Basavanna- Life and thoughts" are organized.

Blood donation camp under the title Red Revolution and special lecture on importance of Blood donation are organized by NSS, NCC and Youth red cross unit of our college.

To promote spiritual and human values in the minds of the students Learned resources persons like Swamiji Thyageswarananda G, Ramakrishna Mutt and Swamiji Basavaprabhu, Veeraktha Mutt, Davangere were invited on youths day celebration.

To make students the responsible citizens of the country Anti corruption awareness programme was jointly organized by Anti corruption Bureau, Davangere and our college. To sensitize them , students took oath against corruption.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

Response:

1. Issue of Library books on Deposit Scheme

Goal:-

- Mould both teachers and taught.
- Expansion of rational thinking among the students

- Equip them intellectually and lead successfully life.

Context:-

The library of the institution has undergone a change to make it user-friendly with the adoption of suitable technology and open access system in the process of lending and collecting the books from the borrowers so as to expose itself for the better accessibility to its stakeholders easily.

Practice:-

In its traditional mode of operation, only a fixed number of books were to be issued for a fixed time. So, it was decided to bring a change in the mode of its operation by allowing students to borrow as many numbers of books as they require by depositing their ID card till the exam starts.

Evidence of success:-

The implementation of this practice of lending books in a liberalized way started to bring good feedback. For those who are unable to purchase more number of books for their expensive study are quite happy by this system.

Problems Encountered and Resources Required: Since this practice does not require any financial requirement, no problems are encountered in the implementation of this practice.

2. Blood Donation

Goal:-

To save the life of patients who are in need of blood in time.

Context:-

In Davangere city many hospitals are located which need blood in time for many patients who are admitted with different health issues. Blood banks are few which are unable to handle the demand of blood in time.

Practice:-

During the year, Blood is collected from the students and staff who are willing to donate the blood voluntarily by the staff members of Red Cross and it is arranged to preserve in their blood bank so that it is made available for the patients who avail it in time.

Evidence of success:-

The implementation of this practice has made many poor and needy patients avail it in emergency.

Problems Encountered and Resources Required: No problem is encountered as such because it is a mutual arrangement made between the institution and the Red cross association.

3. Prayer and uniform

Goal : The significance of prayer before doing a significant work in the Indian context is as old as the existence of human being on this planet. Earlier it was practised by saints, religious monks and others to control their desires to achieve perfection i.e. the ultimate reality of life.

Prayer and uniform (simple dress code) were self-imposed as the directives of life in the path of success. They found it necessary to follow this to attain internal as well as external purity and sanctity to develop a sense of unity and equality.

In the recent past, during freedom struggle, Mahathma Gandhi, the father of our nation had followed the same principle in his personal as well as public life. It is said that he used to begin his daily routine by prayer, and his dress code also was very simple, as we know, two pieces of cloth. The immense faith he had in prayer enabled himself to transform from an ordinary human being to an extraordinary human being.

Context : The present age is dominated by the inventions and discoveries of science and technology. On the one hand, these scientific and technological inventions like T.V, Mobile, Xerox shops etc., are the major threats to the student community in diverting their resource, attention and valuable time from the main goal. On the other side, the time is running out like anything in pursuit of knowledge and wisdom in too many directions beyond human comprehension.

Keeping in view, all the above instances as sources of inspiration, role model, and example, it was decided to implement the singing of national anthem in uniform in the college 10 min before the commencement of the classes compulsorily.

It was presumed, this practice would provide a rocky foundation in their course of learning so as to cultivate a sense of unity and discipline, patriotic outlook, respect for the institution by attaining concentration in the process of learning.

The Practice: Singing of national anthem in educational institutions starting from class I to class XII is a common factor in all the educational institutions across the nation. But this practice is a very rare in higher educational institutions. But in our institution this is in vogue for over last ten years. In the beginning of every academic year, during orientation programme for first year students, faculty members would brief the significance and necessity of prayer and uniform in higher educational institutions and hence this practice of singing national anthem and wearing uniform is going on regularly with enthusiasm.

NCC and NSS volunteers take the maximum effort in compiling the students in lines, giving cautions and other related works, Sports director of the college monitor the overall practice and other faculty members including the principal participate in this morning prayer without fail, It is not an exaggeration to say that this practice has been a tradition in our college that provides moral strength to our students, a unique step in their personality development.

Evidence of success: Any practice with good intention yields slowly, “**slow and steady wins the race**”. Though the success of this practice is invisible, but it is immeasurable. It is not the materialistic growth

but a moral and spiritual stamina that would instil a positive outlook in the life of the students. The impact of this practice among our students is visible in their behaviour in and outside the class room, in relation with their teacher, parents and ultimately in their academic performance. Even the passersby before our college during the prayer stand for a while as a token of respect. ***Imitation is the best form of appreciation.***

Problems Encountered and Resources Required: Since this practice does not require any financial requirement, no problems are encountered in the implementation of this practice.

File Description	Document
Any other relevant information	View Document
Best practices as hosted on the Institutional website	View Document

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Response:

In 2017-18 the institutional priority and thrust area was on the recommendation of third cycle. The result of the III cycle is up to our expectation and it is B with 2.63 CGPA , The progress from I cycle to III cycle is in geometric sequence. It multiplies the should responsibility of the IQAC to go for still higher grade in the IV cycle also. The result and recommendations of the NAAC was brought to the notice of the management and sought its guidance and help to go for still better performance in the next cycle. The management was pleased to hear it and assured all kinds of support that could be provided for the academic progress of the institution. Keeping in view the vision of the institution some of the recommendations could be taken into consideration on priority wise for implementation. As a first step it is decided to focus on the admission process, to increase the present rate of admission to each programme more in number than the previous years by projecting the better academic environment in our college to the new aspirants.

In the year 2018-19, To keep in step with the ‘Vision’ and ‘Mission’ of the institution is the basic duty of the IQAC of the institution. The IQAC has been thriving at its best to provide a better academic and Co-curricular environment to its stakeholders keeping in view the motto of the management and the guidelines issued by the department of higher education time to time. Maintaining the traditional goodwill of the institution is the prime motive in the changing scenario. The same is to be imparted to the students also to follow it in order to shape their personal academic endeavour. Despite many challenges, the institution has been successful in sustaining the academic standards without any compromise.

Following the professional ethics in teaching, use of ICT class rooms, making students involvement in class room activities, strict implementation of examination norms, impartial assessment of the academic capacity of the students, encouraging all types of students for a better performance from their present status, are some of the bench marks followed in the institution. Apart from the classroom activities the stakeholders have been provided with many opportunities to expose and extend their intellectual horizon by participating in co-curricular activities through supporting systems like NCC, NSS, Youth Red Cross, sports, cultural activities so as to equip themselves to compete successfully in the society.

Distinctiveness of an institution in 2019-20 is the sum total of its features that have been followed constantly without any compromise. It is its stability to withstand the hardships brought about during the passage of time. The main distinctive feature of our institution is its firmness in sticking to the basic principles of its 'vision' and 'Mission' by looking forward for a better change with an optimistic approach for its consistency. The commitment of the faculty dedicated nature of the office staff, full moral and materialistic support by the management has made the institution to swim across all the barriers successfully by retaining its glory and goodwill what it has been enjoying forever many decades. Challenges like mushrooming of new institutions, government facilities to students have not changed the traditional and committed student community to join the institution. Professional ethics of the faculty, in strict adherence to the government rules and regulations optimum utilization of infrastructure, better service and guidance, conduct of constructive programmes have made their own contribution in making the institution a role model. Majority of the students who have been studying are from BPL class of the society. The heritage of the institution lies in its concern for them to change them academically advanced and in their outlook towards society while going out of the institution is its distinctiveness.

Distinctiveness of an educational institution is governed by its aim in providing quality education within its limitations by strictly adhering to its vision and mission. Academic year 2020-21 is really challenging across the globe due to covid-19 pandemic where in the institution's activities were disturbed. A wide gap has been created between the teaching and the taught. In this dilemma of do's and don't, the role of the institution is to imbibe the students with confidence to withstand the situation. Following the guidelines issued by the department of higher education and the university, the institution has taken steps to conduct online classes to keep in pace with the students and avoid diversions, conduct Covid-19 swab test to ensure proper precautionary measures to combat against the pandemic. Luckily no positive cases are recorded during the test. Apart from this, as per the guidelines of the university, all academic activities including Internals and exams have been successfully conducted by observing the SOP. The institution is grateful for all those who have supported, co-operated in coming back to mainstream of the Pre-pandemic period so as to continue with the good old spirit of working culture for the training of the citizens of tomorrow.

Challenge may be another suitable synonym for education. After combating the covid-19 challenge in 2020-21. One more challenge was knocking on the door in 2021-22. The much awaited New Education Policy 2020 (NEP 2020) was to be implemented in our institution as per the initiative taken by the government of Karnataka and Davangere University. Opening the door for this challenge in 2021-22 was the first priority of the institution. Necessary preparations were made in accordance with the guidelines issued by the university for the effective implementation of the programme. Faculty members were encouraged to attend the online programmes conducted by the department and the university to open up their minds for this new concept. Conducting awareness programme for first year degree aspirants about the nature and scope of NEP-2020 was the first initiative taken by the institution as its distinctive feature. Faculty members along with office staff were deputed to nearby potential areas to make publicity through hand outs with brief explanation about NEP-2020. Help desk counter was opened in the college

for admission aspirants and parents. Thus the institution has contributed with all necessary preparations to start the academic year 2021-22 by implementation of NEP.

File Description	Document
Appropriate web in the Institutional website	View Document
Any other relevant information	View Document

5. CONCLUSION

Additional Information :

Response:

A.R.G. College of Arts & Commerce was **bifurcated** from DRM Science college in the year **1973** with a specific purpose to provide extensive study opportunities in the field of arts, commerce and management to the aspiring students of local Davangere and the neighboring districts students in order to meet the socio economic, socio political, socio cultural and commercial needs of the society which is yet to celebrate its golden jubilee. Quality education, responsive management, committed and skilled staff, professional ethics and brand name of the institution is a premier institute under Bapuji Educational Association. Many functions and programmes were organized in the institution towards the academic, extension capacity building activities. The college, since its inception has produced a number of entrepreneurs, employees and has provided them a pathway for their livelihood.. The institution is awards with a best college in the district for organising health awareness programmes under the banner of Red Ribbon. Students have also achieved in sports by winner trophies in university, nation and international levels. One of our student by name Umesh, has represented India in the International wrestling competition held at Thailand and has won Gold Medal.

During covid 19, college has organised 2 vaccination drives for students, staff and public in collaboration with District Health Centre, Davangere, To cope up with the change during covid, the staff conducted online classes through zoom app, Google meet and tech mint app by creating their own credentials. Webinars were also organised during covid pandemic. The college administration strictly followed SOP issued by the government during covid to create healthy environment.

Concluding Remarks :

Response:

Since its inception, the college is imparting quality education in the stream of Arts, Commerce and management with good courses basically to the children of peasant families and economically weaker and backward section of the society. It is a matter of great pleasure for us that Bapuji Educational Association, our educational, democratic and charitable trust was founded by great visionaries and self-less personalities. We are in the process of reaccreditation by NAAC for the fourth cycle. Presently, ours is a B+ grade institution with a CGPA of 2.63. We have fond hopes of bettering our institution's performance in the

upcoming accreditation cycle.

During the Post re-accreditation, the institution has taken necessary steps to fulfil the recommendation of the previous peer team such as appointment of permanent staff, increase of ICT enabled class room etc. The PG Centre of our institution has bucketed 2 ranks in M.Com during 2020. Our institution has witnessed marvellous growth in all spheres of its functioning, be in academic, infrastructure, ICT adoption or co-curricular or extra-curricular activities. Eco-friendly lush green campus, student friendly administration, high performing students, we are poised to move up the value chain in academic arena. Against this backdrop, We are very much pleased to submit the SSR of our institution to volunteer for the fourth NAAC accreditation cycle. We hope that the grade and CGPA awarded to our College will egg us on to serve our predominantly rural stakeholders with

greater motivation and vision.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																																								
2.1.1	<p>Enrolment percentage</p> <p>2.1.1.1. Number of seats filled year wise during last five years (Only first year admissions to be considered) Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p>2.1.1.2. Number of sanctioned seats year wise during last five years Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>480</td> <td>480</td> <td>480</td> <td>180</td> <td>480</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>480</td> <td>480</td> <td>480</td> <td>480</td> <td>480</td> </tr> </tbody> </table>	2021-22	2020-21	2019-20	2018-19	2017-18						2021-22	2020-21	2019-20	2018-19	2017-18	480	480	480	180	480	2021-22	2020-21	2019-20	2018-19	2017-18	480	480	480	480	480										
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480	480	480	480	480																																					
2.1.2	<p>Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years</p> <p>2.1.2.1. Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats) Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>139</td> <td>121</td> <td>123</td> <td>146</td> <td>134</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>139</td> <td>111</td> <td>123</td> <td>146</td> <td>131</td> </tr> </tbody> </table> <p>2.1.2.2. Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>240</td> <td>240</td> <td>240</td> <td>240</td> <td>240</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	2021-22	2020-21	2019-20	2018-19	2017-18	139	121	123	146	134	2021-22	2020-21	2019-20	2018-19	2017-18	139	111	123	146	131	2021-22	2020-21	2019-20	2018-19	2017-18	240	240	240	240	240	2021-22	2020-21	2019-20	2018-19	2017-18					
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240	240	240	240	240																																					
2021-22	2020-21	2019-20	2018-19	2017-18																																					

240	240	240	240	240
-----	-----	-----	-----	-----

3.3.1 **Number of research papers published per teacher in the Journals notified on UGC care list during the last five years**

3.3.1.1. **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
8	0	0	0	0

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

3.3.2 **Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**

3.3.2.1. **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
7	0	0	0	0

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
5	0	0	0	0

3.4.3 ***Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.***

3.4.3.1. **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
4	3	4	4	3

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18

2	1	3	3	1
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4.1.2 **Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years**

4.1.2.1. **Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
0	6.91166	0	0	0

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
0	6.91166	0	0	0

4.4.1 **Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)**

4.4.1.1. **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
2.31909	1.48420	2.17507	3.18432	2.62948

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
2.200	1.48	2.20	2.84	2.27

5.2.1 **Percentage of placement of outgoing students and students progressing to higher education during the last five years**

5.2.1.1. **Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
17	19	17	11	14

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18

17	19	17	11	14
----	----	----	----	----

5.2.1.2. Number of outgoing students year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
97	97	119	72	83

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
80	88	106	57	46

Remark : Input edited as per 2.6. 3.1 metric, by considering the passed students.

6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

6.3.3.1. Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
6	5	8	0	2

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
6	2	4	0	2

6.3.3.2. Number of non-teaching staff year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
0	1	2	0	0

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
0	1	2	0	0

7.1.3 Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. Green audit / Environment audit

2. Energy audit
3. Clean and green campus initiatives
4. Beyond the campus environmental promotion activities

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: B. Any 3 of the above

2.Extended Profile Deviations

ID	Extended Questions																				
1.1	<p>Number of students year wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>320</td> <td>298</td> <td>328</td> <td>319</td> <td>277</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>321</td> <td>298</td> <td>291</td> <td>285</td> <td>296</td> </tr> </tbody> </table>	2021-22	2020-21	2019-20	2018-19	2017-18	320	298	328	319	277	2021-22	2020-21	2019-20	2018-19	2017-18	321	298	291	285	296
2021-22	2020-21	2019-20	2018-19	2017-18																	
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2.2	<p>Number of teaching staff / full time teachers year wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>8</td> <td>8</td> <td>8</td> <td>7</td> <td>8</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>8</td> <td>8</td> <td>8</td> <td>7</td> <td>8</td> </tr> </tbody> </table>	2021-22	2020-21	2019-20	2018-19	2017-18	8	8	8	7	8	2021-22	2020-21	2019-20	2018-19	2017-18	8	8	8	7	8
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8	8	8	7	8																	
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3.1	<p>Expenditure excluding salary component year wise during the last five years (INR in lakhs)</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>6.09338</td> <td>13.15180</td> <td>9.56259</td> <td>9.66251</td> <td>7.13138</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>18.862</td> <td>21.467</td> <td>26.442</td> <td>28.399</td> <td>17.152</td> </tr> </tbody> </table>	2021-22	2020-21	2019-20	2018-19	2017-18	6.09338	13.15180	9.56259	9.66251	7.13138	2021-22	2020-21	2019-20	2018-19	2017-18	18.862	21.467	26.442	28.399	17.152
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